

**Your Name**

+91- Phone No

Your email id

DD/MM/YYYY

City, State

**Career Objective**

Looking for a challenging role in an organization to utilize my inner strengths, skills and capabilities through sincere dedication in order to achieve personal, professional as well as organizational growth.

**Experience**

**Jr. Business Analyst/ Jr. Product Owner**

EMXCEL Travel Solutions Pvt. Ltd.

12/2018 – Present

The role involves hands-on experience in handling two projects such as **Hyperlocal Community App:** **BeepNConnect** and **Corporate Cab Booking: BeepNBook, Kiosk Cab Booking Booth: BeepConcierge.** Where I do research and innovation of various user friendly features and documentations such as creating user stories, creating wireframes, FRS document, SRS document, use case document, UML diagrams, BPMN diagram, data validation document, etc.

I am involved in,

* Conducting market research by preparing questionnaire to understand the requirements of users.
* Analyzing Business Cases and creating User Stories.
* Participates in the Sprint Planning Meetings and Sprint Reviews and Retrospectives.
* Converting Business Cases and Engagement Proposals to Functional Requirements and work with the technical team for better understanding of their technical complexities which helps the team in assigning story points against each user story.

**Education**

MBA - IT

* Symbiosis Institute of Computer Studies and Research, Symbiosis International Deemed University
* Specialization: Software Process Management
* 6.18 CGPA
* 06/2017 – 05/2019
* B. V. Patel Institute of BMC & IT, Uka Tarsadia University
* 6.68 CGPA
* 06/2013 – 06/2016

**Skills**

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* Requirements Management
* Research and Analysis
* Wireframing
* User Stories
* Documentations: SRS, FRS, BRD, Use Case
* Diagrams: BPMN, UML
* Tools: BonitaSoft BPM tool, Balsamiq Wireframes Mockup Tool, Trello, Jira
* Quality Assurance, Quality Control
* Basic knowledge about 7 Quality Tool (New and Old)
* Basic Knowledge about ISO 9001:2015

**Projects**

* **Information Gathering System**

**Organization:** Universal Infotech, Bardoli

**Platform: PHP**, jQuery

This project dealt with management of products of a company on a web to provide other customers the detail about computer hardware items in a well-organized manner.

* **Mediator Design Pattern**

This project focused on preparation of UML diagrams and implementation of mediator design pattern through java language.

* **E-Learning Platform using Cloud Computing**

The project report focused on Business case, Feasibility study, Resource Calendar, Requirement Traceability Matrix, Work breakdown structure, Resource breakdown structure, Resource calendar as a part of Project Integration Management and Project Scope Management.

* **Comparative Study of ISO 14001, ITIL & 6Sigma**

Presents and compares the most widely used approaches to improvement and capability evaluation management system – ISO 14001, ITIL & 6Sigma.

* **Quality Control System for Organization Using 7 Quality tools**

The seven quality tools include flowchart, check sheet, histogram, scatter diagram combined with control charts, Pareto diagrams and fishbone diagrams for Batik Textile Manufacturing Company’s Quality

Control.

* **Analysis of Software Quality Tools Batik Textile Manufacturing Company Recall Case** 

Published a white paper using IEEE format in IJIRCCE, Volume 6, Issue 8 of August 2018 which includes the seven quality tools, 5 Why Root Cause Analysis, POKA YOKE and Takt Time.

* **Multi-Specialty Hospital Process with CMMI**

Wrote a white paper on implementing CMMI process areas to achieve customer satisfaction, reliability, efficiency and effectiveness of process, accountability etc. in a hospital.

**Certifications**

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* Amazon Web Services (AWS) Cloud Practitioner (Beta)

**Extra-curricular Activities**

* Completed Bharatnatyam till VISHARAD PRATHAM under Bruhad Gujarat Sangit Samiti, Gandharva Mahavidhyalaya Trust.
* Won first prize in inter college nail art competition organized by Uka Tarsadia University (UTU)
* Won first prize in inter college collage making competition about Dr. APJ Abdul Kalam which was organized by Uka Tarsadia University (UTU)
* Lead a team of 8 people in model making competition and won first prize

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**Declaration**

I hereby declare that the above information is true to the best of my knowledge.

**Place:** Cry

**Your Name**

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